

RIEGELSVILLE BOROUGH COUNCIL COMMITTEE MEETING

Community Affairs/Utilities/Streets Properties/Finance

Municipal Building

APPROVED September 3, 2025

President Thomas Stinnett called the Riegelsville Borough Committee Meetings to order at 7:00 pm September 3, 2025. The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Gary Chase, Mike Pulcinelli, Rodney Scott and Thomas Stinnett. Others Present: Mayor Boenzli, Sherry Masteller-Borough Secretary, Jim Kopchak-Zoning officer and Frank Preedy-EMC. 4- members of the Community were present.

Motion to approve August 6, 2025, COUNCIL COMMITTEE MINUTES, M. Pulcinelli motioned to approve, G. Chase Seconded. Unanimous.

PUBLIC COMMENT:

R. Ryan-Borough resident will comment during the Zoning, Water, PRFR during each committee.

COMMITTEE REPORTS:

Community Affairs: Ed Bartosiewicz-Council Chairperson.

Zoning: J. Kopchak, Borough Zoning Officer, reported to the Council his September 2025 report and report on file. **2-Building Permits**- 1- Generator, 2- Foundation repair.

Enforcement Activities:

808 Durham Rd, (Floodplain Ordinance Violations & Stop Work Order)

DCNR reported on August 12, 2025, that no plans were submitted.

919 Easton Rd (Stop work order)

On August 27, 2025, Cole Farrell-property owner applied to the ZHB for a special exception to have G-Contractors use in the R-1 District.

Property Maintenance Violations:

821 Durham Rd: Compliance date is November 21, 2025.

132 Spruce Rd: Email was sent August 6, 2025, for more information is needed.

428 Poplar Rd: Jim inspected the property the landscaper cleaned it up, gutters were cleaned and gutter screens where installed.

140 Delaware Rd: Borough Code office received several complaints about overgrown vegetation and trash. August 14, 2025, a property maintenance enforcement letter was sent with compliance on September 23, 2025.

1121 Easton Rd: Borough Code office received a complaint that a compost pile was attracting rodents and damaged a neighbor's car wires. Enforcement letter went out on May 14, 2025. Follow up inspection was conducted August 12, 2025, the owner purchased a new "Rodent proof" compost barrel.

ZHB (Zoning Hearing Board) meetings: Scheduled for September 24, 7pm for 919 Easton Road- requesting a special exception to have a G-5 Use in the R-1 district.

556 Easton Rd: R. Ryan asked if the grading/slope would be addressed at 556 Easton Road. R. Scott left a voicemail with T. Myers/Cowan Flood plain manager for an update.

Library News: August 2025 director's report received and filed in the office. E. Bartosiewicz reported the open treasurer position has been advertised. Next Year September 8, 2026, will be the 50th anniversary of the opening of the Riegelsville Public Library. The front air conditioner had to be serviced.

PRFR (Palisades Regional Fire Rescue) News: June/July 2025 Municipal reports were received. R. Ryan asked how the financial funds are for PRFR. E. Bartosiewicz reported all funds total 1.4 million. Station 42 houses an Engine, Tanker, Brush Truck and Boat.

Riegelsville Enhancement Committee: Next meeting Thursday September 4, 2025, 5:30pm. Working on fall events and painting a mural for Spring. Viana will send the draft mural to Borough Council.

UBREMS (Upper Bucks Regional EMS): July 2025 Call Volume report was received. Still waiting for the final decision from the municipalities if St Luke's will officially acquire UBREMS.

Rec Board News: 1 Girls Fall Softball Rookies team is using the field for practices and 4 games. Fall Rollout preparation is in full swing. Sponsors and Vendors registrations are being received daily.

Riegelsville Emergency Management: F. Preedy reported that M. Brady has the Duckbill valve on his schedule to install. Met-Ed representative will be reaching out to a forester for tree issues. Information is being gathered for speed limit signs (Blinking the speed) being purchased with a LSA DCED Grant.

Riegelsville Planning Commission: Next meeting is September 8, 2025. The Draft updated Comprehensive plan should be finished before the end of the year.

Utilities: Gary Chase-Council Chairperson.

EPA/PADEP Service Line Inventory update: There is a change in the spreadsheet order entry. The visual inspections changed from 4 points to 2 points; we are performing 3 points. Possibly an LSA grant for this work.

Public sewer proposal discussion: T. Stinnett and the Riegelsville Planning Commission are working with Christine with EPIC.

Easton Road Traffic Signal Replacement update: Met with Mark from Pennoni to discuss the best place for the electric panel, the corner of 141 Delaware Road would be best. Borough solicitor will need to look into this agreement with the property owner. **R. Scott motioned to move forward with the Borough Solicitor recommendations. G. Chase seconded. Unanimous.**

Stormwater Drainage System update: Purchased the valve to do Cedar/Durham Road drain first.

Riegelsville Borough Curb Stop Repair/Replacement Program: The 2025 repair/replacements of 5 curb stops are completed. The information for the 2026 program 5 curb stops is being gathered.

Generator & Well Upgrade/Modify the Access Road Grant: Grant submission was on 4/29/25, the earliest we will hear will be 1/2026. May be able to apply for a LSA Grant too.

Utilities/Streets & Properties Reimbursement discussion: A signed PSA may be needed for some third parties to have conversations with the Borough's contracted professionals.

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Removal of unregistered, missing plate, uninsured and/or disabled cars from Borough streets: Three violations have been sent out the owners of the vehicles. There are approximately seven more to be sent out.

EIT Losses: Bridgton and Bedminster have passed Ordinances referencing Airbnb's.

NEW BUSINESS: PADEP issued a Tier II Notice which indicated a low chlorine level at one of our three wells. It was explained to the public that water from all three wells are mixed and this raises the chlorine to a safe level upon reaching a residence.

Streets & Properties: Rodney Scott -Council Chairperson.

Borough Building Safety Score & Cert. of Occupancy: Architect will be added to the 2026 Budget.

Arborvitaes/fence on the Delaware Hill Update: Removal of Arborvitaes are completed, once the new traffic light is installed a fence will be installed.

Durham Road small parking lot/pocket park: Waiting on information from the Borough Solicitor.

Rental Property Inspection Program: R. Scott continues to gather information.

Fairmont Road issue: Rodney & Matt looked at the possible water issue on Fairmont and did not see an issue.

OEO- Ordinance Enforcement Officer: A. Groller has a list of properties.

Utility Trailer quotes: M. Brady gathered 2 quotes this item was in the 2025 Budget for purchase.

Public Works Expo: M. Brady would like to attend the 2025 PSATS public works expo, the fee is \$159.00.

The Council agreed this would be great for Matt to attend.

NEW BUSINESS: A possible sinkhole on Durham Road at Sycamore Road. M. Brady contacted Adam Passerini to excavate the area for a water leak. It was actually a manhole for the storm drain system on Sycamore Rd.

Finance: Michael Pulsinelli- Council Chairperson

IT, Website updates: Mayor Boenzli reported that the website is updated, and the Council looked over the Google analytics for the Borough Website.

2025-2026 season Salt Bid results: Morton Salt, Inc. delivery price per ton \$61.86
(2024-2025 cost \$60.95, increase \$.91).

Balance due to UBREMS of \$9000.00 to be approved for September 10 bills. **G. Chase motioned to approve \$9000.00 to UBREMS with September 10, 2025, bills. E. Bartosiewicz seconded Unanimous.**

Continue gathering items for 2026 Budget preparation.

The Borough Council looked over finances.

NEW BUSINESS: The Borough Boiler needed service, the water feeder at the condensate pump tank needed to be replaced.

The meeting adjourned at 9:00 PM.

Borough Council Meeting: September 10, 2025, 7pm

Council Committee's meeting: October 1, 2025, 7pm.

Sherry Masteller

Borough Secretary