

# RIEGELSVILLE BOROUGH COUNCIL COMMITTEE MEETING

Community Affairs/Utilities/Streets Properties/Finance

Municipal Building

APPROVED October 1, 2025

President Thomas Stinnett called the Riegelsville Borough Committee Meetings to order at 7:00 pm October 1, 2025. The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Gary Chase, Mike Pulsinelli, Rodney Scott and Thomas Stinnett. Others Present: Mayor Boenzli, Sherry Masteller-Borough Secretary, Jim Kopchak-Zoning officer and Frank Preedy-EMC. – 4 members of the Community and Pete Cox-President PRFR were present.

**Motion to approve September 3, 2025, COUNCIL COMMITTEE MINUTES, M. Pulsinelli motioned to approve, E. Bartosiewicz Seconded. Unanimous.**

**PUBLIC COMMENT:**

**COMMITTEE REPORTS:**

**Community Affairs:** Ed Bartosiewicz-Council Chairperson.

**Zoning:** J. Kopchak, Borough Zoning Officer, reported to the Council his October 2025 report and report on file. **2-Zoning Permits**- 1- Re-Roof, 2- Floodplain Development Permit.

**Enforcement Activities:**

**808 Durham Rd, (Floodplain Ordinance Violations & Stop Work Order).**

DCNR reported on August 12, 2025, that no plans were submitted. No updates.

**Property Maintenance Violations:**

**821 Durham Rd:** Compliance date is November 21, 2025.

**132 Spruce Rd:** Email was sent August 6, 2025, for more information is needed.

**140 Delaware Rd:** Borough Code office received several complaints about overgrown vegetation and trash. August 14, 2025, a property maintenance enforcement letter was sent with compliance on September 23, 2025. On October 8, 2025, the property will be inspected for compliance.

**ZHB (Zoning Hearing Board) meetings:** None scheduled.

**Library News:** August 2025 director's report received and filed in the office. David Winston/Library Trustee reported the open treasurer position has been advertised. Next Year September 8, 2026, will be the 50<sup>th</sup> anniversary of the opening of the Riegelsville Public Library. "Friends of the Library" had a successful Flea market on September 20.

**PRFR (Palisades Regional Fire Rescue) News:** August 2025 Municipal report was received. P. Cox/PRFR discussed their request for a sublease part of Station 42 kitchen area to the prospective subtenant. **R. Scott motioned to approve the request to sublease part of Station 42. G. Chase seconded Unanimous.** They will need a ZHB (Zoning Hearing Board) P. Cox will represent the Borough for the Zoning hearing. R. Scott motioned to waive the fees for PRFR for the Zoning Hearing. G. Chase seconded, Unanimous.

**Riegelsville Enhancement Committee:** Next meeting Thursday October 2, 2025, 5:30pm. Working on Halloween party and ghost tours. Working on flower beds.

**UBREMS (Upper Bucks Regional EMS):** All municipalities have voted to have St Luke's acquire UBREMS. More information to follow.

**Rec Board News:** 1 Girls Fall Softball Rookies team has 1 game left. Fall Rollout (November 2) preparation is in full swing. Sponsors and Vendors registrations are being received daily.

**Riegelsville Emergency Management:** F. Preedy reported he would like to do a smoke detector giveaway program in the near future. He is gathering mercury battery educational information to hand out soon. Representatives from Red Cross met with Frank to discuss the Borough potential emergency areas and possible needs. Palisades School District is set for School buses during declared emergencies. Bucks County Emergency Management is reactivating the "Ready Bucks", Emergency Planning to get alerts on their cell phones.

**Riegelsville Planning Commission:** Next meeting is October 8, 2025. The Draft updated Comprehensive plan should be finished before the end of the year.

**Utilities:** Gary Chase-Council Chairperson.

**EPA/PADEP Service Line Inventory update:** The 3 points- 1 in the home and 2 on the outside process will be completed by the end of 2027. The LSA grant can be used for outside excavation or soft dig. Audrey/Cowan Associates is putting together the quote for the 5 curb stop program for the 2026 Budget.

**Easton Road Traffic Signal Replacement update:** G. Chase motioned for the Borough Solicitor to move forward with the condemnation process with a piece of the property at 141 Delaware Road that is needed for the Electrical Box. R. Scott seconded. Unanimous.

**Stormwater Drainage System update:** R. Scott is helping M. Brady to install the duck valve at Cedar/Durham Road drain first next week.

**Riegelsville Borough Curb Stop Repair/Replacement Program:** Audrey/Cowan Associate and M. Brady are putting the information together for the 2026 curb stop program.

**Generator & Well Upgrade/Modify the Access Road Grant:** Grant submission was on 4/29/25, the earliest we will hear will be 1/2026. May be able to apply for a LSA Grant. G. Chase, R. Scott and M. Brady met with Borough water operator/John Scully to discuss taking over additional water duties. T. Macaluso states that the PA DEP requirements are getting more difficult to keep up with.

**Riegelsville Borough Personnel Policy Handbook:** G. Chase is working with Borough Solicitor to put together a new handbook. The current one is out of date.

**Removal of unregistered, missing plate, uninsured and/or disabled cars from Borough streets:** A few more vehicle violation will be sent this week. G. Chase has been gathering information incase we need to have some vehicles towed.

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**Exploring ordinance to tax second homeowners and Airbnb owners for EIT losses:** No Update.

**NEW BUSINESS:** Borough Hydrant flushing October 20<sup>th</sup>-24<sup>th</sup> 9pm-midnight.

**Streets & Properties:** Rodney Scott -Council Chairperson.

**Borough Building Safety Score & Cert. of Occupancy:** Architect will be added to the 2026 Budget.

**Durham Road small parking lot/pocket park:** The Borough Solicitor is waiting to hear from the neighbors Solicitor that has the property for sale.

**Rental Property Inspection Program:** R. Scott emailed to receive the last 2 online training.

**OEO- Ordinance Enforcement Officer:** The Borough needs to appoint someone by a Resolution, more discussion is needed.

**Finance:** Michael Pulsinelli- Council Chairperson

**IT, Website updates:** Mayor Boenzli reported that the website is updated, and the Council looked over the Google analytics for the Borough Website.

Approval to pay Passerini's Invoice \$5,875.00 (Durham/Sycamore Rd. excavation, check water main- was a manhole). **G. Chase motioned to approve, R. Scott Seconded. Unanimous.** This will be added to October 8, Bills.

The Borough Council looked over finances.

**NEW BUSINESS:** Approval of P3 Generator quote \$687.73 (Well #3 Perform Coolant flush/replace coolant & labor/travel). **E. Bartosiewicz motioned to approve quote, M. Pulsinelli Seconded. Unanimous.** This will be added to October 8, Bills.

**The meeting adjourned at 8:42 PM.**

8:42pm - 9:13pm Discussion of 2026 Budget with T. Macaluso/Treasurer.

**Borough Council Meeting: October 8, 2025, 7pm**

**Council Committee's meeting: November 5, 2025, 7pm.**

**Borough Office Closed October 13 & 14.**

Sherry Masteller

Borough Secretary