

RIEGELSVILLE BOROUGH COUNCIL COMMITTEE MEETING
Community Affairs/Utilities/Streets Properties/Finance
Municipal Building
APPROVED June 3, 2026

President Thomas Stinnett called the Riegelsville Borough Committee Meetings to order at 7:00 pm June 3, 2026. The Pledge of Allegiance, Roll Call: PRESENT: Beth Baird, Ed Bartosiewicz, Gary Chase and Thomas Stinnett. Other Present: Mayor Boenzli, Sherry Masteller-Borough Secretary, Jim Kopchak-Zoning officer and Frank Preddy-EMC. 4- members of the Community.

Motion to approve May 6, 2026, Council Committee Minutes, E. Bartosiewicz motioned to approve, G. Chase Seconded. Unanimous.

PUBLIC COMMENT: None at this time.

COMMITTEE REPORTS:

Community Affairs: Ed Bartosiewicz-Council Chairperson.

Zoning: J. Kopchak, Borough Zoning Officer, prepared his June 2026 report and report on file. **2-Building permits-** 1-Shed w/ flood vents, 1- fit out. **5-Zoning permits-** 1- Floodplain review shed w/flood vents, 2- privacy fences, 1-change of use and 1- shed w/flood vents.

Enforcement Activities:

Property Maintenance Violations:

140 Delaware Rd: Borough office received a complaint May 5, about the trash and debris on the property. They are concerned that the trash is attracting mice & rats in the neighborhood. J. Kopchak will reach out to the property owner. A new violation notice will be issued no later than June 9, 2026.

428 Poplar Rd: The borough code department received a complaint on May 11, 2026, about rodent harborage, overgrown vegetation, and junk on the property. An enforcement letter was sent out on May 26, 2026.

The property owner has to clean up the vegetation, repair the garage door, and remediate the rodent infestation problem. The compliance date is June 30, 2026.

On 6/1/26, Melanie Bason, from the Bucks County Health Department issued a violation notice. Mr. Ulrich was ordered to take corrective action within 7 days.

808 Durham Road: Mini school bus, converted to RV, parked on the property. J. Kopchak called & left a message to return the call to discuss the vehicle. This may be a property maintenance violation if the converted bus is inoperable vehicle. An enforcement letter was sent out to inform the owners that they are in violation of several ordinances. G. Chase asked what the date of the letter for compliance, J. Kopchak will get that answer to the Council.

ZHB (Zoning Hearing Board) meetings: None scheduled.

Library News: May 2026 director's report received and filed in the office. David Winston- Library Board of Trustees reported to Council that the open treasurer position is still available. The May book Sale was a successful fundraiser, raised around \$7,000.00. September 8, 2026, will be the 50th anniversary of the opening of the Riegelsville Public Library. They are celebrating their anniversary on August 15. Summer reading theme is "Unearth a Story".

PRFR (Palisades Regional Fire Rescue) News: No update at this time.

Riegelsville Enhancement Committee: Next meeting is tomorrow May 7, at 6pm.

Viana reported that they planted a few trees in the Borough lawn. June 27, 9-noon is an event for Children.

SLETS (St Luke's Emergency and Transport Service): Stats-April 2 calls YTD 25.

Rec Board News: The softball girl's games are almost over. Baseball plays until end of August. Mayor Boenzli made a draft of a new sign for Borough Park on Easton Road.

Riegelsville Emergency Management: F. Preddy thanked S. Masteller, B. Baird and J. Kopchak for moving forward from the complaint referencing rats. During the windstorm (May 20, 2026) a tree came down on Poplar Rd & took power off a few properties. Bucks County will activate "Cooling center's" 2 consecutive days at 92 degrees. Frank will run our "Cooling Center" if the Council is okay with that. The Council is fine with a colling center when needed. Palisades Middle School hosts "Fresh Connect Program", first and third Thursday's 11am-noon.

Riegelsville Planning Commission: T. Stinnett reported that during their June 1 meeting co-founders T. Williams & J. Interrante shared their business plan "unplugged Game Shop" at 719 Durham Rd (old 5&Dime). They had already spoken to J. Kopchak-Zoning officer too. The PC (Planning Commission) members agreed that the gaming facility would be acceptable and also agreed that the parking was previously agreed for the Diabetic supply company would be acceptable for them. Tom reported that they discussed talking to an arborist to put trees along the trail.

Utilities: Gary Chase-Council Chairperson:

EPA/PADEP Service Line Inventory update: G. Chase reported that EPA/PADEP have changed the classifications recently and we need to know what the outside line is earlier than before. Will need to get the info to Cowan in September.

GLG Traffic Signal Replacement update: Pennoni Engineering was able to add an addendum for the 2 drain boxes to the bid before the opening on 6/4. Council will receive the bid tabulation and recommendation letter by 6/8. Will be added to the Council's 6/10 agenda for discussion and possible vote. Council will receive an itemized letter for the cost overruns.

Stormwater Drainage System update: The Sycamore drain project is going well and almost completed. PA DEP emailed the Borough office and had a few questions about the project; G. Chase left a voicemail and is waiting for a call back.

Riegelsville Borough Four Year Curb Stop Repair/Replacement Program update: Letters went out to the residents that will have a disruption in their water service. The start date is June 19.

ARRO & Riegelsville Borough Well updates: ARRO helped with the CCR report, will go out to the water customers by July 1.

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Generator & Well Upgrade Discussion: Continue to move forward with the upgrade project. The access road is an issue at this time.

Fire house lease Discussion: The Borough needs to get separate electric for the garage we have been connected to the PRFR (Station 42). Since they have a sub lease tenant in the building- they will also need to pay for the water, the Borough has not charged them since it was just the Fire Company. Met-Ed will be contacted, and we will work on the water at the garage and the building.

Large Tree fell by the Borough garage discussion: The tree fell during the storm on May 20th. The council discussed the quotes from 3 different tree professionals and then will be added to the council agenda on June 10 for possible vote.

Job Posting for Part-time Public Works Laborer update: G. Chase will redo the ad for part time laborer; he will email the draft.

Streets & Properties: Rodney Scott -Council Chairperson, absent.

Borough Building Safety Score & Cert. of Occupancy: Rodney reported to S. Masteller that the Architect is almost done compiling the information. Then Rodney will work with J. Kopchak, Zoning officer, to see what needs to be done once we have the current score.

Durham Road small parking lot/pocket park: No update.

Fire hydrant knocked over at 611 & Fern Road: Gary has one quote to reinstall the hydrant and then install bollards around it. This will be added to the June 10 Council agenda for vote.

Finance: Beth Baird- Council Chairperson.

IT, Website updates: Viana went over Google analytic report.

PRFR Firehouse electric/Borough Garage Update: Still have only received 2 quotes, M. Brady did reach out to the original contractor for an updated quote and is waiting to hear back.

Zoning FAQ for the Website: The Zoning FAQ is live on the Website and permit applications.

Revisiting previous issues that have come up: Mayor Boenzli & Beth are revisiting the previous Chicken Ordinance in an effort to finalize these efforts, they are going over questions with Jim Kopchak, Zoning Officer.

Constant Contact (Rville Happening) increase- The current price is \$18.20 per month, will go to \$21.70 in June.

The Borough Council looked over finances.

New Business: The Borough received a thirty-day renewal letter from EMC insurance.

The meeting adjourned at 8:36 PM.

Next meetings:

Council Business Meeting: June 10, 2026, 7pm.

Sherry Masteller

Borough Secretary