

RIEGELSVILLE BOROUGH BUSINESS COUNCIL MEETING

Municipal Building

APPROVED January 14, 2026

President Thomas Stinnett called the regular meeting of the Riegelsville Borough Business Council meeting to order at 7:00 pm January 14, 2026.

The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Beth Baird, Gary Chase, Rodney Scott and Thomas Stinnett. Others Present: Sherry Masteller-Borough Secretary.

Motion to approve December 10, 2025, Council Meeting minutes, G. Chase motioned to approve, E. Bartosiewicz Seconded. Unanimous.

CORRESPONDENCE: None at this time.

REPORTS:

President: T. Stinnett reported that an executive session was held prior to this meeting to discuss a pending litigation matter.

Mayor: Absent

Report: Sherry Masteller appointed Open Records Officer (ORO) December 2025

2- RTK's received- Robert Ryan

2-Granted

RTKs received YTD: 23

Appeals- YTD received: 3

Open Records Officer Hours: 2 hours \$ 47.00 ORO YTD pay: \$864.08

Guest: Bucks County Planning Commission presented to Borough Council members community members the draft "Riegelsville Reimagined", Comprehensive Plan update. M. Walters stated that this is a living document for the Borough to move forward. There are a few items that need to be added to the draft. Community members also discussed some questions about the plan too. During the February 2, Riegelsville Planning Commission meeting, the Bucks County Planning Commission will be looking over the updated draft. They should be able to present the draft to Borough Council for approval to start the 45 day viewing at the February 11, Borough Council business meeting.

COMMENTS OF CITIZENS: 16 Community Members present, no comments at this time.

UNFINISHED BUSINESS:

Approval of the 2025 Exoneration list for Per capita tax. **E. Bartosiewicz motioned to approve; R. Scott second. Unanimous.**

Approval of 2025 Delinquent per capita tax to Berkheimer. **R. Scott motioned to approve; G. Chase second. Unanimous.**

The Tax Collector's 2025 Lien summary report was filed with Bucks County Tax Claim.

The Borough Auditor engagement letter was received January 12; T. Stinnett & R. Scott need to sign the letter.

Approval of Cowan Associates **quote \$11,900.00** Engineering Consulting services 2026 Water Service Curb Stop program. (Engineering preparation 5 properties, 15 curb stops, Administration for PennBid \$5,100.00, Construction administration and observation during construction \$6,800.00.) **R. Scott motioned to approve; E. Bartosiewicz second. Unanimous.**

Approval of Cowan Associates **quote \$4,500.00** 2026 Service Line Inventory updates. (record data collected by Borough into DEP service line inventory spreadsheet for 2026 update). **R. Scott motioned to approve; G. Chase second. Unanimous.**

Approval of the May, 2025, Diefenderfer Electric **invoice \$2,405.37** for the electric supply issue at wells 1 & 2. **E. Bartosiewicz motioned to approve; G. Chase second. Unanimous.**

Approval to purchase A&E Associates 24in. Tideflex, CheckMate, Neoprene Valve, **Estimate \$6,180.76**, for the Sycamore Road storm water drain installation project. **B. Baird motioned to approve; E. Bartosiewicz second. Unanimous**

NEW BUSINESS: Del Guerico's Inc. will be raising Commercial rates in 2026.

APPROVAL OF BILLS: GF (General Fund) \$19,039.10, WF (Water Fund) \$12,825.37, Highway Aid \$1,963.53. Total: \$33,828.30 **E. Bartosiewicz motioned to approve; B. Baird second. Unanimous. AMEND February 11, Council minutes: GF (General Fund) \$19,189.59, WF (Water Fund) \$12,825.37, Highway Aid \$1,963.53. Total: \$33,978.70**

The meeting adjourned at 7:50 PM.

Borough office closed: January 16.

Next meetings:

Riegelsville Planning Commission Meeting: February 2, 2026 7pm.

Council Committees Meeting: February 4, 2026, 7pm.

Council Business Meeting: February 11, 2026, 7pm.

Sherry Masteller,

Borough Secretary