

RIEGELSVILLE BOROUGH COUNCIL COMMITTEE MEETING
Community Affairs/Utilities/Streets Properties/Finance
Municipal Building
APPROVED January 7, 2026

President Thomas Stinnett called the Riegelsville Borough Committee Meetings to order at 7:00 pm January 7, 2026. The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Gary Chase, Beth Baird, Rodney Scott and Thomas Stinnett. Others Present: Mayor Boenzli, Sherry Masteller-Borough Secretary, Jim Kopchak-Zoning officer and Frank Preedy-EMC. – 5 members of the Community.

Motion to approve December 3, 2025, COUNCIL COMMITTEE MINUTES, R. Scott motioned to approve, E. Bartosiewicz Seconded. Unanimous.

PUBLIC COMMENT: Five community members present no comments at this time.

COMMITTEE REPORTS

Community Affairs: Ed Bartosiewicz-Council Chairperson.

Zoning: J. Kopchak, Borough Zoning Officer, distributed to the Council his January 2026 report and report on file.

3-Building permits- 1-Oil tank replacement, 1-Water heater replacement, and 1-Commercial re-roof.

Enforcement Activities:

808 Durham Rd, (Floodplain Ordinance Violations & Stop Work Order). No update.

Property Maintenance Violations:

140 Delaware Rd: Borough Code officer issued a non-traffic citation, it was filed on November 13, at the district judge.

ZHB (Zoning Hearing Board) meetings: No hearings scheduled.

Other issues:

The final quarterly UCC, DCED report was submitted to Borough Treasurer in 12/31/25. The 2025 Census report on new housing was submitted to the Census Bureau on January 7, 2026.

Library News: December 2025 director's report received and filed in the office. Jean Anthony- Library Board of Trustees reported to Council that in case they were not aware that Ann Anderson-previous board member and current "Friends of the Library member" passed away, everyone will miss her. The open treasurer position is still available. New Books are being ordered from Barnes & Noble. Annual Cookie Sale on December 21, 2025, was a success.

PRFR (Palisades Regional Fire Rescue) News: 2026 Officers- Chief Hayes Hissim, Deputy Jim Keogh, Assistant Chief Joel Roney, Battalion 42 Cordell Hissim, President Pete Cox, Treasurer Anthony Aravich. They have responded to a lot of calls in Durham Township. Five new members joined Station 42.

Riegelsville Enhancement Committee: Viana reported that the next meeting is January 15, 6pm.

SLETS (St Luke's Emergency and Transport Service): No reports received. Treasurer will check if a quarterly invoice will be received.

Rec Board News: R. Scott reported that one of the tarps on the baseball back stop needs to be changed or just fixed.

Riegelsville Emergency Management: F. Preedy is working on updating the EOP. Soon Frank will be meeting with the Red Cross for discussions on how they can help us during emergencies. Frank thanked the Borough Council for working together with our neighbor (Durham Twp.). Rodney stated that is what they do too.

Riegelsville Planning Commission: No January meeting. BCPC will be attending the January 14, Council meeting with draft Comprehensive Plan.

Utilities: Gary Chase-Council Chairperson.

EPA/PADEP Service Line Inventory update: The mandatory updated DEP SLI (service line inventory) letter needed to be mailed out (12/22/25) to all property owners so they are received by 12/31/25.

The Riegelsville Water Company finalized the professional services agreement with "Private Utility Enterprises, an ARRO Water Services Company". One year agreement-January 1, 2026, until December 31, 2026.

GLG Traffic Signal Replacement update: Easement agreement with 141 Delaware Road was finalized, waiting to make payment. The next step will be to put the project out to bid.

Stormwater Drainage System update: The next duck valve will be ordered shortly (for Sycamore Road /River) Construction should start in the middle of February.

Riegelsville Borough Four Year Curb Stop Repair/Replacement Program: The bid should go in Penn Bid in February, awarded in March 2026.

ARRO & Riegelsville Well's updates: The Riegelsville Water Company finalized the professional services agreement with "Private Utility Enterprises, an ARRO Water Services Company". One year agreement-January 1, 2026, until December 31, 2026. Borough Council needs to evaluate our ageing water system within the next 10 years. During this evaluation we need to consider different options and the cost.

Generator & Well Upgrade/Modify the Access Road Grant: We should hear back before February if we receive the grant.

Removal of unregistered, missing plate, uninsured and/or disabled cars from Borough streets: We are making progress on the violations that were mailed out. We will work on the next vehicles that are in violation.

Exploring ordinance to tax second home and Airbnb owners for EIT losses: Will restart this in 2026.

Streets & Properties: Rodney Scott -Council Chairperson.

Borough Building Safety Score & Cert. of Occupancy: Will start with the Architect quote very soon.

Durham Road small parking lot/pocket park: We will be moving forward in spring with this project with the help from the Enhancement Committee.

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Rental Property Inspection Program: This is on hold for now.

OEO- Ordinance Enforcement Officer: R. Scott stated we are working on this in-house.

New Business: Borough office received concern about the alley surface behind Funeral Home, R. Scott will look into this with M. Brady.

Finance: Beth Baird- Council Chairperson

IT, Website updates: Mayor Boenzli reported that the website is updated, and the Council looked over the Google analytics for the Borough Website.

The Borough Council looked over finances.

New Business:

G. Chase would like to hire someone for public works department.

G. Chase had a discussion with Council for a payroll service company (ADP, Paychex, Paylocity, etc.) managing Riegelsville Borough's payroll administration.

The meeting adjourned at 8:20 PM.

Next meetings:

Borough Council meeting: January 14, 2026, 7pm. (Riegelsville Planning Commission & BCPC- "Riegelsville Reimagined" Borough Comprehensive Plan will have a presentation)

Sherry Masteller

Borough Secretary