

RIEGELSVILLE BOROUGH COUNCIL COMMITTEE MEETING
Community Affairs/Utilities/Streets Properties/Finance
Municipal Building
APPROVED February 4, 2026

President Thomas Stinnett called the Riegelsville Borough Committee Meetings to order at 7:00 pm January 7, 2026. The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Gary Chase, Beth Baird, Rodney Scott, Thomas Stinnett and Solicitor Scott McNair. Others Present: Mayor Boenzli, Sherry Masteller-Borough Secretary, Jim Kopchak-Zoning officer and Frank Preedy-EMC. – 2 members of the Community.

Motion to approve January 7, 2025, COUNCIL COMMITTEE MINUTES, E. Bartosiewicz motioned to approve, G. Chase Seconded. Unanimous.

PUBLIC COMMENT: R. Ryan asked why the employee paychecks report isn't with the financials. S. McNair stated they are not required to be voted on with the bills.

COMMITTEE REPORTS:

Community Affairs: Ed Bartosiewicz-Council Chairperson.

Zoning: J. Kopchak, Borough Zoning Officer, prepared his February 2026 report and report on file. **4-Building permits-** 2-Commercial renovations, 1-Commercial plumbing/Electrical and 1-Deck. **3-Zoning permits-** 2-Commercial renovations and 1-Deck.

Enforcement Activities:

808 Durham Rd, (Floodplain Ordinance Violations & Stop Work Order). No update.

333 Delaware Rd, (Stop Work order). Posted on the door 12-11-25 construction work being done without permits.

1024 Easton Rd, (Stop work order). Posted on door 1-14-26 Floodplain development permits are required, along with zoning and building permits.

Property Maintenance Violations:

140 Delaware Rd: Borough Code officer issued a non-traffic citation, it was filed on November 13, 2025, at the district judge.

ZHB (Zoning Hearing Board) meetings: 414 Easton Rd, variance from Article V, Section 502. (b) Regarding side setback distance. Requesting a variance to have 2 ft. setback from side property line. ZHB March 12, 2026, 7pm.

Other issues: New code books, 2021 edition will be ordered. R. Yardumian will be assisting J. Kopchak during his broken ankle.

Library News: January 2026 director's report received and filed in the office. David Winston- Library Board of Trustees reported to Council that the open treasurer position is still available. New Books are being ordered from Barnes & Noble. The library received four donations to the memory of Ann Anderson. The donations were requested to be made to the Endowment Fund of which Ann started.

PRFR (Palisades Regional Fire Rescue) News: Very busy with calls, there have been 3 house fires. S. McNair stated that PRFR would need to do another ZHB application for a special exception variance for the sublease tenant to use a grill.

Riegelsville Enhancement Committee: No update at this time.

SLETS (St Luke's Emergency and Transport Service): No reports received. No invoice is needed to pay the quarterly payment, will be added to the March bills.

Rec Board News: R. Scott reported that one of the tarps on the baseball back stop needs to be changed or just fixed. Next meeting is set for February 25, 7pm.

Riegelsville Emergency Management: F. Preedy attended a canal meeting with T. Stinnett. Frank attended a Hazard mitigation meeting.

Riegelsville Planning Commission: February 2, meeting. BCPC will be attending the February 11, Council business meeting with draft Comprehensive Plan. Hopefully, the Borough Council will approve of moving on.

Utilities: Gary Chase-Council Chairperson discussed our aging water infrastructure. Council needs to look ahead as to how the Borough is going to afford the Water Company repairs. One suggestion may be to sell the Water Company. The Council and residents discussed the pros and cons to selling the company.

EPA/PADEP Service Line Inventory update: No recent updates.

GLG Traffic Signal Replacement update: We will need to do 2 temporary construction easements for properties during the traffic signal replacement. S. McNair will put these documents together. Resubmitting the plans to PennDOT. Easement was finalized for Mr. Kreider- \$760.00 check will be issued March 11, 2026.

Stormwater Drainage System update: The Sycamore Road drain is the next one to work on. The 24" Tideflex has been ordered. And we are getting 3 quotes for the excavation.

Riegelsville Borough Four Year Curb Stop Repair/Replacement Program: "Approval to advertise/Bid the 2026 Water Curb Stop Replacement Program" (Bid on Penn Bid, Intelligencer). **G. Chase motioned to advertise, E. Bartosiewicz seconded Unanimous.**

ARRO & Riegelsville Well's updates: They will be billing January for our March Bills. Gary reported that ARRO will look into the past DEP Violations.

Generator & Well Upgrade/Modify the Access Road Grant: We have received the notice of the grant and signed the document and are now waiting for them to sign it, in order to move forward.

Removal of unregistered, missing plate, uninsured and/or disabled cars from Borough streets: We are making progress on the violations that were mailed out. Approximately ten vehicles moved and two were towed.

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Streets & Properties: Rodney Scott -Council Chairperson.

Borough Building Safety Score & Cert. of Occupancy: Next week Rodney will meet with J. Kopchak.

Durham Road small parking lot/pocket park: Rodney is working on the base plan during this winter.

Rental Property Inspection Program: This is on hold for now.

New Business: Rodney reported that we had Borough building boiler issue. Moyer was unable to get the parts that we needed in a timely manner, so he reached out to AMC plumbing/HVAC Inc. they were able to help us and get the heat fixed.

Finance: Beth Baird- Council Chairperson

IT, Website updates: Mayor Boenzli reported that the website is updated.

January 14, Council minutes will need to be amended to add 2 Invoices/checks, on 2/11.

PRFR Firehouse discussion to approve Diefenderfer quote for separate feeder line and Met Ed account for the Borough Garage. Beth reported that she will talk to Matt Brady and get 2 more quotes.

2026 Annual Calibration quote will be added to the Council agenda for approval (Well #3 scale).

The Borough Council looked over finances.

New Business:

Beth discussed that with the help of the Zoning officer to add FAQ for Zoning to the Borough website.

The meeting adjourned at 8:38 PM.

Next meetings:

Riegelsville Planning Commission Meeting: March 2, 2026, 7pm.

Council Committees Meeting: March 4, 2026, 7pm.

Council Business Meeting: March 11, 2026, 7pm.

Sherry Masteller

Borough Secretary