

RIEGELSVILLE BOROUGH COUNCIL COMMITTEE MEETING

Community Affairs/Utilities/Streets Properties/Finance

Municipal Building

APPROVED December 3, 2025

President Thomas Stinnett called the Riegelsville Borough Committee Meetings to order at 7:02 pm December 3, 2025. The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Gary Chase, Mike Pulsinelli, Rodney Scott and Thomas Stinnett. Others Present: Mayor Boenzli, Sherry Masteller-Borough Secretary, Jim Kopchak-Zoning officer and Frank Preedy-EMC. – 5 members of the Community.

Motion to approve November 5, 2025, COUNCIL COMMITTEE MINUTES, R. Scott motioned to approve, G. Chase Seconded. Unanimous.

PUBLIC COMMENT: None at this time.

COMMITTEE REPORTS

Community Affairs: Ed Bartosiewicz-Council Chairperson.

Zoning: J. Kopchak, Borough Zoning Officer, distributed to the Council his December 2025 report and report on file. **3-Zoning Permits-** 1- Solar Array and 2-Re-Roof. **1-Building permits-** 1-Solar Array.

Enforcement Activities:

808 Durham Rd, (Floodplain Ordinance Violations & Stop Work Order). No update.

Property Maintenance Violations:

140 Delaware Rd: Borough Code office received several complaints about overgrown vegetation and trash. August 14, 2025, a property maintenance enforcement letter was sent with compliance on September 23, 2025. Follow up inspection was done November 12, observed overgrown vegetation and trash. A non-traffic citation was filed on November 13, at the district judge.

ZHB (Zoning Hearing Board) meetings:

1024 Easton Road: A hearing is scheduled for Legacy Stone Empire on November 20, 2025. (7:00 pm)

The ZHB will meet at the Riegelsville Fire Company Building, located at 333 Delaware Rd.

The applicant is requesting a special exception to have an E-3 Retail Sales and an accessory G-1 manufacturing component in the R-1 District. The ZHB approved the special exception, subject to specific conditions.

The applicant must submit a letter from the Bucks County Health Department confirming the septic system is suitable for this type of use and occupancy.

333 Delaware Road: A hearing was held for Palisades Regional Rescue on November 20, 2025.

The applicant requested a variance to have a D-3 Office in the R-1 District along with the existing non-conforming F-2 Emergency services use. There were discussions about the proposed office use and the caviar sales. There will be no retail sales to the public at this location. All sales will be conducted through mail order. The public was concerned about the options to continue to use the fire house for community events or as an emergency shelter during floods and other natural disasters. The ZHB continued the hearing until Monday, December 8, 2025, at 7pm. The hearing will be held at the fire house.

Library News: November 2025 director's report received and filed in the office. Jean Anthony- Library Board of Trustees. The open treasurer position is still available. Next Year September 8, 2026, will be the 50th anniversary of the opening of the Riegelsville Public Library. New Books are being ordered from Barnes & Noble. The Fall Book Sales was a success. Annual Cookie Sale is the next fundraiser on December 21, 2025.

PRFR (Palisades Regional Fire Rescue) News: September & October 2025 Municipal reports received. 2026 Elections are tonight- December 3, 2025. 2026 Elections are during their meeting tonight.

Riegelsville Enhancement Committee: The Tree lighting event is on Saturday December 6.

SLETS (St Luke's Emergency and Transport Service): October 2025 Call Volume report.

Rec Board News: Fall Rollout was a huge success; the weather was perfect. The additional electric panel was cancelled until next large event at the park.

Riegelsville Emergency Management: F. Preedy reported attending Hazard Mitigation training this month. Frank is working on getting quotes for the flashing traffic speed signs that participate in the co-star program.

Riegelsville Planning Commission: The Draft updated Comprehensive plan should be ready by beginning of 2026.

New Business: Kate Brandes asked permission from Borough Council to use the community room once a month. This would be for a group of people interested in forming an arts and crafts club. Kate stated they would give a donation to the recreation board. E. Bartosiewicz motioned to approve R. Scott seconded Unanimous.

Utilities: Gary Chase-Council Chairperson.

EPA/PADEP Service Line Inventory update: The LSA grant application was sent at the end of November. The Riegelsville Water Company operations will be handled with a professional services agreement with "Private Utility Enterprises, an ARRO Water Services Company". January 1, 2026, until December 31, 2026. Borough Solicitor is looking over the Draft agreement.

GLG Traffic Signal Replacement update: Easement agreement with 141 Delaware Road will be added to the Council meeting December 10.

Stormwater Drainage System update: The next duck valve (ordered in January) at Sycamore Road /River will be started in early 2026.

Riegelsville Borough Curb Stop Repair/Replacement Program: The 2026 Budget includes 5 curb stop locations.

Generator & Well Upgrade/Modify the Access Road Grant: We should hear back in January/February if we receive the grant.

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Removal of unregistered, missing plate, uninsured and/or disabled cars from Borough streets: We are making progress.

Exploring ordinance to tax second home and Airbnb owners for EIT losses: Will restart this in 2026.

Streets & Properties: Rodney Scott -Council Chairperson.

Borough Building Safety Score & Cert. of Occupancy: Will start with the Architect in 2026.

Durham Road small parking lot/pocket park: We will be moving forward in 2026 with this project.

Rental Property Inspection Program: This is on hold for now.

OEO- Ordinance Enforcement Officer: R. Scott stated we are working on this with the Zoning officer and in-house.

New Business: The heater needed service on November 29th. Heat was restored.

Finance: Michael Pulsinelli- Council Chairperson

IT, Website updates: Mayor Boenzli reported that the website is updated, and the Council looked over the Google analytics for the Borough Website.

The Borough Council looked over finances.

Draft 2026 Budget was advertised and was available to view.

New Business: Borough Treasurer position has been filled. J. Fillman will start training December 16.

The meeting adjourned at 8:22 PM.

Next meetings:

Borough Council meeting: December 10, 2025, 7 pm.

Borough Reorganization meeting: January 5, 2026, 7 pm.

Council Committee meetings: January 7, 2026, 7pm.

Borough Council meeting: January 14, 2026, 7pm.

Sherry Masteller

Borough Secretary