

RIEGELSVILLE BOROUGH BUSINESS COUNCIL MEETING

Municipal Building  
APPROVED April 8, 2026

President Thomas Stinnett called the regular meeting of the Riegelsville Borough Business Council meeting to order at 7:01 pm April 8, 2026.

The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Beth Baird, Gary Chase, Rodney Scott and Thomas Stinnett and Mayor Viana Boenzli. Others Present: Sherry Masteller-Borough Secretary. 4 Community Members were present.

Motion to approve March 11, 2026, Council minutes with **AMENDED**: GF (General Fund) **\$25,561.24**, WF (Water Fund) **\$13,514.83**, Highway Aid \$1,717.85. Total: **\$40,793.92**. **R. Scott motioned to approve; G. Chase second. Unanimous.**

**CORRESPONDENCE**: The Borough Council received an Audit letter, DCED Audit (financial statement) from Zelenkofske Axelrod LLC. Borough Auditor.

**REPORTS**:

**President**: T. Stinnett nothing new to report.

**Mayor**: Mayor Boenzli had nothing to report.

**Report: Sherry Masteller appointed Open Records Officer (ORO)**

**March 2026**

4- RTK received- 1- Mark Zurada "Pinpoint Analytics" 3/16/2025, 3-Ivan Vega "Doors for Dollars" 3/25/2026

**RTKs received YTD: 12 1-Angel Rosales, 7-Robert Ryan, 1-Mark Zurada, 3-Ivan Vega**

**Open Records Officer Hours: 13 hours \$ 318.50 ORO YTD pay: \$ 416.75**

**ORO-Appeals ORO Hours: 1 hr. \$24.50 YTD pay: \$24.50**

**COMMENTS OF CITIZENS**: None at this time.

**UNFINISHED BUSINESS**:

Annual 2025 Financial Statement ad was in Intelligencer April 4, 2026.

Approval to advertise RCN public notice before May 13, 2026, Council meeting. **E. Bartosiewicz motioned to approve, G. Chase seconded Unanimous.**

Approval of Check \$2,535.00 to S&M General Services (snow removal). **E. Bartosiewicz motioned to approve, G. Chase seconded Unanimous.**

Discussion (4 quotes received) & approval of the Sycamore Road storm water drain repair and the Tideflex Check Valve installation. **G. Chase motioned to approve S & M General Services quote \$13,000.00, B. Baird seconded Unanimous.**

Discussion & approval of the "2026 Water Curb Stop Replacement Program" public bid results and the "Notice of Intent to Award". **G. Chase motioned to approve, E. Bartosiewicz seconded Unanimous.**

Approval of Resolution R-01-26 "Updating and amending the comprehensive plan for the Borough of Riegelsville" **E. Bartosiewicz motioned to approve, G. Chase seconded Unanimous.**

**NEW BUSINESS**:

The Borough Caselle government software billing will change to Annually instead of monthly on June 1.

PRFR March 2026 calls are 46 Companywide.

**APPROVAL OF BILLS**: GF (General Fund) \$20,930.76 WF (Water Fund) \$14,762.63, Highway Aid \$4,408.74 Total: \$40,102.13 **E. Bartosiewicz motioned to approve; G. Chase second. Unanimous.**

**The meeting adjourned at 7:30 PM.**

**Next meetings:**

**Council Committees Meeting: May 6, 2026, 7pm.**

**Council Business Meeting: May13, 2026, 7pm.**

Sherry Masteller,

Borough Secretary