

RIEGELSVILLE BOROUGH COUNCIL COMMITTEE MEETING
Community Affairs/Utilities/Streets Properties/Finance
Municipal Building
APPROVED April 1, 2026

President Thomas Stinnett called the Riegelsville Borough Committee Meetings to order at 7:00 pm April 1, 2026. The Pledge of Allegiance, Roll Call: PRESENT: Ed Bartosiewicz, Gary Chase, Beth Baird, Rodney Scott, Thomas Stinnett. Other Present: Mayor Boenzli, Sherry Masteller-Borough Secretary, Jim Kopchak-Zoning officer and Frank Preddy-EMC. 2- members of the Community.

Motion to approve March 4, 2026, Council Committee Minutes, E. Bartosiewicz motioned to approve, G. Chase Seconded. Unanimous.

PUBLIC COMMENT: None at this time.

COMMITTEE REPORTS:

Community Affairs: Ed Bartosiewicz-Council Chairperson.

Zoning: J. Kopchak, Borough Zoning Officer, prepared his April 2026 report and report on file. **2-Building permits-** 1-Structural floor repair, 1-residential addition. **3-Zoning permits-** 1- Floodplain Development, 1-Fence and 1-addition.

Enforcement Activities:

Property Maintenance Violations:

140 Delaware Rd: Borough Code officer issued a non-traffic citation, it was filed on November 13, 2025, at the district judge. Property owner pleaded guilty to the citations and was fined; payments are being received.

ZHB (Zoning Hearing Board) meetings: 414 Easton Road, variance from Article V, Section 502. (b) Regarding side setback distance. Requesting a variance to have 2 ft. setback from side property line. ZHB was on March 12, 2026, ZHB granted variance.

333 Delaware Road, PRFR applying for special exception form Article III, Section 300 for G-1 use in R-1 District. They will also be requesting a variance for Article V, Section 500 and 501 to allow third use on the property, F-2 Emergency services, D-3 Sales office and the G-1 manufacturing use. The ZHB is scheduled for Thursday, April 9, 7pm.

Library News: March 2026 director's report received and filed in the office. David Winston- Library Board of Trustees reported to Council that the open treasurer position is still available. September 8, 2026, will be the 50th anniversary of the opening of the Riegelsville Public Library. They are celebrating their anniversary on August 15. The Annual Egg Hunt is April 3, 1pm. Summer reading theme is "Unearth a Story".

PRFR (Palisades Regional Fire Rescue) News: no update

Riegelsville Enhancement Committee: next meeting is tomorrow April 2, 6pm.

SLETS (St Luke's Emergency and Transport Service): No update.

Rec Board News: R. Scott reported that we have 2 teams from Lehigh Valley Baseball League 25U plus Greg Stokes Red's team and 3 girls softball teams.

Riegelsville Emergency Management: F. Preedy reported he had a meeting with representatives from Red Cross and St John UCC. EM Team helped with the Spring clean-up at the Cemetery. The Borough did not need to get salt from PennDOT due to shortages.

Riegelsville Planning Commission: Next meeting April 6 with BCPC will present the final Draft Comprehensive Plan. The Resolution will be added to April 8, Council agenda for approval.

Utilities: Gary Chase-Council Chairperson:

EPA/PADEP Service Line Inventory update: M. Brady continues going inside properties to identify the service lines.

GLG Traffic Signal Replacement update: Resubmitting the final plans to PennDOT. Penn Bid advertising should go out in the middle of April. Two construction easements have been prepared.

Stormwater Drainage System update: The 24" Tideflex has been delivered for sycamore drain. Four quotes have been received, and during April 8 Council meeting there will be a vote.

Riegelsville Borough Four Year Curb Stop Repair/Replacement Program update: During April 8, Council meeting the bid will be voted on "notice to award".

ARRO & Riegelsville Borough Well updates: ARRO completed the Annual DEP reports & the DRBC audit.

Generator & Well Upgrade Discussion: Crystal/Cowan associates moving forward with the upgrade project.

Streets & Properties: Rodney Scott -Council Chairperson.

Borough Building Safety Score & Cert. of Occupancy: Rodney will be doing a walk-through of the building with the architect on April 9th.

Durham Road small parking lot/pocket park: Rodney is working with J. Kopchak/Zoning officer and Cowan Associates.

Rental Property Inspection Program: This is on hold for now.

250-year anniversary event update: Rodney reported that with Riegelsville Borough/ Riegelsville American legion the parade is set for July 11th, 2026. The same route as the Memorial Day parade has been. More volunteers are needed. More updates to follow. Next meeting is 4/14 at the legion.

Finance: Beth Baird- Council Chairperson

IT, Website updates: Viana went over Google analytic report.

PRFR Firehouse electric/Borough Garage Update: Received 1 quote, 2 more should come this week.

Zoning FAQ for the Website: Beth stated should be finalized by the end of the month.

S&M General Services LLC Snow removal invoice \$2,535.00 will be added to the April 8, Council agenda.

Outreach with Senator Coleman's office: Beth reported that on April 7 Senator Coleman's representative will meet to discuss and explore downtown businesses.

S. Masteller presented the Council with the adjustments to the March 11, 2026, bills. The minutes will be voted on during the April 8, Council meeting.

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The Borough Council looked over finances.

New Business: Council discussed the B.C Borough Association annual dues of \$40.00.
Council stated we should join again.

The meeting adjourned at 8:14 PM.

Next meetings:
Council Business Meeting: April 8, 2026, 7pm.

Sherry Masteller

Borough Secretary